

Minutes of the Friends Meeting Thursday 5th May 2016, **The Tickled Trout**

Present: Fiona Sussams, Jo Brackley (Treasurer), Caroline Ross, Justine Haskell, Liz Chaudhuri

Apologies: Kate Morgan, Richard Pomfritt, Katy Parr, Mary Pratt

Fiona thanked everyone for coming to the meeting and welcomed the new chairs – Kate Morgan and Liz Chaudhuri. All voted in favour.

Financial Report

Current Account	£4,822.49
Deposit Account	<u>£3,711.88</u>
Total	£8,534.37

Summer Fair

This will be animal themed, bush tucker fun taking place on Saturday 25th June, 2-5pm.

We would like to raise £3,000 which will be spent on enhancing every child's experience at Lady Joanna!

Thank you to Ali for organizing the tickets to be printed – they are in the process. They need to go out first week after half term – need publicity drive for this to try and sell as many tickets as possible!

There are 15 external stalls (10 confirmed, 5 to be confirmed).

Fiona will follow up a clear first aid post and rota – will speak to Jo Rall.

Class Reps and Friends 'officials' to wear coloured lanyards to be easily identified.

Perry Court to supply strawberries (cost tbc).

Balloon man is booked for 1½ hours and the folk band 'Larkspur'.

Need to make sure we have hand washing facilities or alcohol gel – the animal man may provide this.

Would be good for somebody to wear an animal outfit – Fiona to ask Alex Grout!

A central list is needed for purchases of BBQ food, soft drinks, alcohol and refreshments; one bill to be given to Jo Brackley.

All purchases need to be completed for class stalls by 7th June and bills to be given to Jo Brackley.

Fiona to send out rotas for class stalls to reps.

People who have pledged vouchers/donations for raffle prizes need to be given to Fiona by 10th June.

Bottles will come in on Friday 24th June for the bottle tombola – raffle tickets to be put on bottles that day.

Fiona to send out bottle/cake request letters one week before.

Thank you letters to be sent to companies/businesses who have donated to the summer fair after the event publicising amount raised.

Football Tournament

This went well, but lacked help and support of parents with children participating. Rotas need to be planned one month before event and parents of Year 5 & 6 pupils need to be personally contacted to take part.

Match Funding

Most large corporate companies, such as Barclays, Halifax, Lloyds (although not restricted to banks!) will match employee's charitable fund raising efforts. Encourage parents to find out if they are eligible through their companies.

AOB

Meeting days/times problematic for the future as two meetings do not work well. Kate and Liz will sort out a future monthly date and time as to when is most popular. Cinema Night postponed until the Autumn term as there is a lot going on this term.

Next Meetings

Thursday 9th June – The Conningbrook, Kennington, 8pm

Thursday 7th July - Meal (tbc)